



**MINUTES
AUGUST 12, 2025
LAVON PARKS AND RECREATION BOARD
REGULAR MEETING
6:00 PM**

ATTENDING: TRACY FILO, SEAT ONE
MIKE KURTZ, SEAT TWO
JULIE FRANCO, SEAT THREE
KAREN JACOB, SEAT FOUR
JOE SERPETTE, CHAIRMAN, SEAT FIVE
RUSS BACA, ALTERNATE (Arrived at 6:21p.m.)

ABSENT: JULIE FRANCO, VICE CHAIRMAN, SEAT THREE

- 1. JOE SERPETTE, VICE CHAIRMAN, CALLED THE MEETING TO ORDER AT 6:00 P.M. WITH A QUORUM PRESENT.**
- 2. THE BOARD RECITED THE PLEDGE OF ALLEGIANCE AND CITY MANAGER KIM DOBBS DELIVERED AN INVOCATION.**
- 3. CITIZENS COMMENTS**

There were none.

4. ITEMS OF INTEREST/ COMMUNICATIONS

- Last day to file for a Place on the November 4, 2025 Ballot is Monday August 19, 2025 at 5pm
- Fall Festival & Rock the Block 10/16/2025 6pm-8pm
- Early Voting begins 10/20/2025 at Lavon City Hall
- Election Day is 11/4/2025 7am-7pm at Lavon City Hall
- Collin County Regional Trails Master Plan Meeting August 21, 2025
- NTFB Peanut Butter Drive September 1-30, Collection bin at City Hall

5. ITEMS FOR CONSIDERATION

A. Discussion and action regarding the Minutes of the April 8, 2025 meeting.

MOTION: APPROVE THE MINUTES OF APRIL 8, 2025, MEETING.

MOTION MADE: KURTZ

SECONDED: FILO

APPROVED: UNANIMOUS (Absent: Franco, Baca)

B. Discussion and action to elect a Chair and Vice Chair.

The board discussed appointments.

MOTION: ELECT JOE SERPETTE AS CHAIRMAN AND JULIE FRANCO AS VICE CHAIRMAN OF THE PARK BOARD FOR A ONE YEAR TERM.

MOTION MADE: SERPETTE

SECONDED: FILO

APPROVED: UNANIMOUS (Absent: Franco, Baca)

C. Update and discussion regarding the Community Park Project.

Ryan Brown, LJA Engineering, presented the most recent version of the Park Master Plan. Abra Nusser, and Raul Peraza, LJA Engineering were available for questions.

MOTION: RECOMMEND NOTICE TO PROCEED WITH 30% SCHEMATIC OF THE LAVON COMMUNITY PARK MASTER PLAN.

MOTION MADE: SERPETTE

SECONDED: BACA

APPROVED: UNANIMOUS (Absent: Franco)

D. Discussion and action regarding the 2025 Collin County Parks and Open Space Funding Assistance Program.

Ms. Dobbs provided information regarding the Grant program with Collin County.

E. Discussion and action regarding pending park-related projects and special events.

Ms. Dobbs provided updates on current park-related projects and special events:

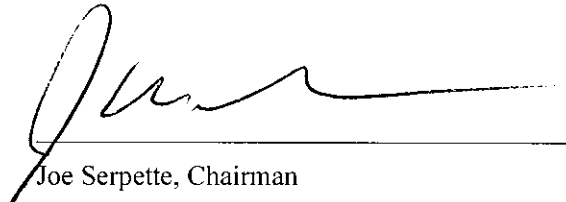
1. Breakfast with the Bunny
2. Bicycle Rodeo Recap
3. Rosewood and Lavon Trail Parkway Construction Update
4. Fitness Court - Improvements to City Hall Park
5. Collin County Regional Trails Master Plan

6. BOARD TO SET FUTURE MEETINGS AND AGENDAS

December 9, 2025 – Meeting 6:00 p.m. as needed.

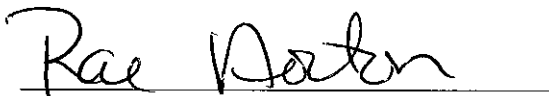
CHAIRMAN SERPETTE ADJOURNED THE MEETING AT 7:22 P.M.

DULY PASSED and APPROVED on the 9th day of December 2025.



Joe Serpette, Chairman

Attest:



Rae Norton, City Secretary